

2019 Fall Games Event Handbook



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2019 Fall Games Contact Telephone Numbers

Equestrian Tournament Central	309-825-9747
Volleyball Tournament Central	847-845-6481
Fire / Police - Emergency	911
Rockford Memorial Hospital	815-971-5000
OSF St. Anthony Hospital	815-227-2273
Swedish American Hospital	815-968-4400
Lifeline Ambulance Service	815-877-4177
Fire Department - Non-emergency	815-987-5645
Police Department - Non-emergency	815-987-5800
Harlem High School	815-654-4511
Bergmann Centre	815-765-2113

Text Alerts & Event Status Updates

Please sign up for the text alert. This alert will send you any last minute changes in the Fall Games schedule. To register, please text "FallGames" to the number 844-393-0980.

In case of inclement weather, check the website at www.soill.org for schedule changes or cancellations.

<https://www.soill.org/event/fall-games/>

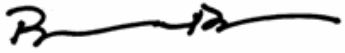
Hello,

Congratulations and welcome to the 2019 Special Olympics Illinois Fall Games!

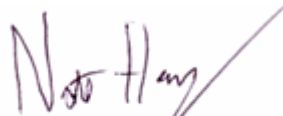
This Event Handbook is designed to answer as many of your questions as possible and make your trip to the tournament an enjoyable experience. Instructions for registration, meals, Opening Ceremony, medical assistance, a tentative schedule of events and other general information are contained in this handbook. Please make sure to read the handbook carefully since there have been changes made from last year.

During the tournament, please take time to thank the many volunteers who make this competition the success that it is. Also, take a moment to thank the staff at Harlem High School and BraveHearts at the Bergmann Centre for being a part of the Special Olympics Illinois Fall Games.

Good luck,



Brianna Beers
Director of State Championships



Nate Henry
Director of State Championships

2019 Fall Games Event Handbook

Table of Contents

Competition Information

2019 Tentative Schedule of Events.....	1
Coach’s Responsibilities	2
Spectator Code of Conduct	3
Event/Division Corrections for Athletes	4
Registration	4
Venue Site Restrictions	4
Equestrian Facility	5
Volleyball Team Competition.....	5
Volleyball Team Brackets.....	5-6
Volleyball Individuals Skills Competition	6
Disqualification of Athletes	7
Coaches Filing Protests	7
Awards, Results & Volleyball Live Scoring	8

Medical Information.....	8
---------------------------------	----------

Meals for Athletes & Coaches	9
---	----------

Activities/Entertainment

Opening Ceremony	9
Dance	9
Souvenirs.....	10

Families/Guests

Guest/Family Meals.....	9
Family Program.....	10

Safety

Water Safety Policy	10
---------------------------	----

Maps

Harlem High School.....	11
Bergmann Centre	12
Rockford.....	13

Tentative Schedule of Events 2019 Special Olympics Illinois Fall Games



Friday, October 25, 2019

6:00pm - 6:30pm	Equestrian Coaches Meeting (Bergmann Centre)
6:30pm - 7:00pm	Equestrian Registration (Bergmann Centre)

Saturday, October 26, 2019

5:30am - 7:30am	Equestrian Warm Up at Bergmann Centre
7:30am - 1:30pm	Family Hospitality Center Open (Bergmann Centre)
8:00am - 11:00am	Volleyball Registration (Harlem High School)
8:00am - 4:00pm	Equestrian Competition
8:00am - 2:00pm	Souvenir Sales at Equestrian (SATURDAY ONLY)
8:00am - 3:00pm	Family Hospitality Center Open (Harlem High School)
8:00am - 3:00pm	Souvenir Sales at Volleyball (SATURDAY ONLY)
9:00am - 1:00pm	Volleyball Individual Skills Competition (Courts 5 & 6)
9:00am - 4:00pm	Volleyball Game Play
11:00am - 1:30pm	Lunch (Volleyball - Harlem High School)
11:30am - 1:30pm	Lunch (Equestrian - Bergmann Centre)
5:00pm - 6:00pm	Dinner (Harlem High School)
6:00pm - 6:30pm	Seating for Opening Ceremony
6:30pm - 7:00pm	Opening Ceremony (Harlem High School)
7:00pm - 8:30pm	Family Dessert Reception (Harlem High School)
7:00pm - 8:30pm	Dance

Sunday, October 27, 2019

5:30am - 7:30am	Equestrian Warm Up at Bergmann Centre
7:30am - 11:00am	Family Hospitality Center Open (Bergmann Centre)
8:00am - 3:00pm	Equestrian Competition
7:30am - 11:00pm	Family Hospitality Center Open (Harlem High School)
8:00am - 4:00pm	Volleyball Game Play
11:00am - 1:00pm	Lunch (Volleyball-Harlem High School)
11:30am - 1:30pm	Lunch (Equestrian-Bergmann Centre)

Coach's Responsibilities for the Games

It is important that coaches are adequately prepared to supervise their athletes for an extended period of time.

1. The coach is responsible for the athletes 24 hours a day. It is up to the coach to ensure the athletes' physical and emotional needs are met during the tournament.
 - a. Be sure athletes are properly warmed up prior to competition.
 - b. Make sure needed first aid is administered promptly. Bring a first aid kit if possible to deal with minor problems not needing professional attention.
 - c. Be sure athletes get adequate rest.
 - d. Make sure athletes eat properly and avoid overeating or missing meals.
NOTE: If an athlete requires a special diet, it is the responsibility of the coach to provide for the athlete's needs. For special diets, bring a cooler with all the proper foods and snacks for athletes who need to eat at a specific time.
2. Each coach should be aware of the athlete's possessions. Check for lost items at Tournament Central.
3. The coach is expected to be totally familiar with the medical conditions, precautions and medication requirements of the athletes. It is the coach's responsibility to administer medication. Knowledge of the medication regimen (what, how much and when) is essential.
4. The coach is required to carry a copy of the valid Application for Participation for each athlete at all times.
5. The coach must be totally familiar with all schedules. Make sure that the athletes are on time for their games or events so they do not miss the opportunity to compete.
6. The coach is expected to be familiar with sports rules.
7. NO ALCOHOLIC BEVERAGES ARE ALLOWED. Agencies breaking alcohol use rules will be disciplined by Special Olympics Illinois.
8. SMOKING IS NOT PERMITTED AT THE VENUE SITES. Smoking is not permitted on school property.
9. Communicate with families of the athletes. Inform them of the upcoming tournament and encourage them to attend the Special Olympics Illinois Fall Games.

Spectator Code of Conduct

As fans (family, friends and supporters) of Special Olympics athletes, it is expected that everyone will play a positive role at Special Olympics Illinois events by following these codes for conduct:

1. Refrain from using abusive or offensive language towards anyone: officials, coaches, opponents and fellow spectators.
2. Remember that athletes are amateur athletes and the coaches and officials are volunteers.
3. An understanding of the rules may lead to a more positive experience at the event. All Special Olympics Illinois sports follow the designated National Governing Body (NGB) rules and any exceptions or modifications to those rules are included in the Special Olympics Illinois Rules Interpretations for the sport. A list of the designated NGB rules and the Rules Interpretations can be found at www.soill.org in the coach section.
4. Keep in mind the Special Olympics oath and remember that winning is not the emphasis of Special Olympics competition.
5. Coaches should be the ones to do the coaching. Please refrain from shouting instructions to athletes.
6. Spectators and fans are prohibited in the competition areas. Only registered coaches, athletes and officials should be in the playing area.
7. ALL CHEERS should be positive and display good sportsmanship. Derogatory comments directed to players, coaches and officials will not be tolerated.
8. Follow instructions or directives given by officials, volunteers or Special Olympics Illinois staff.
9. Special Olympics Illinois has a no tolerance policy in regard to physical altercations involving coaches, athletes, unified partners, volunteers, spectators, family members, etc.

Any spectator who fails to follow directives given by volunteers, officials or Special Olympics Illinois staff or does not adhere to the code of conduct items above will be reprimanded. A reprimand could include one of the following:

Will be escorted from the venue;

Will be banned from attending future events for a given period of time;

Will be permanently banned from attending any Special Olympics Illinois event.

Registration for Athletes & Coaches

Volleyball

Harlem High School
8:00am - 11:00am*
Saturday, October 26, 2019

Equestrian

Bergmann Centre
6:30pm – 7:00pm
Friday, October 25, 2019

1. Only the Head Coach should report to the registration area and bring a state- or federal-issued photo ID.
 2. Verify numbers of coaches and athletes who are actually attending the tournament. The Head Coach will either agree to verify the identity of all of his/her agency coaches/chaperones or these individuals will be required to present their photo ID for verification.
 3. Report the names of those registered as of Scratch Deadline but unable to attend (no shows). No mementos or meal tickets will be issued in the name of “no show” athletes, coaches or unified partners.
 4. The Head Coach must count meal tickets and mementos at the registration table to be certain adequate numbers have been included in the packet.
 5. Receive the tournament Coaches Packet containing:
 - a. Computer printout listing your agency’s athletes and their divisions.
 - b. Meal tickets for athletes, coaches and unified partners.
 - c. Tournament mementos for athletes, coaches and unified partners.
 - d. Tournament Information.
- * If your agency is scheduled for a later competition time, you can register closer to your scheduled game time. Please allow at least a half-hour to register and be ready for competition.

Event/Division Corrections for Athletes

Agency printouts listing the athletes and their event information will be sent to the head coach. The head coach will be responsible for proofing the list to ensure that the athlete’s correct event information, qualifying time, age and gender are correct by the specified deadline. **Corrections to the athlete’s event information will not be made during the competition weekend.** Athletes will only be allowed to compete in those events/divisions listed on the agency printout.

Venue Site Restrictions

A closed venue policy is enforced during all sports events. This policy calls for only authorized personnel, working volunteers and athletes to be inside competition areas. All bullpens and awards stations will be outside of competition areas so that family members, coaches and others can be with athletes prior to and following competition. Bleachers and seating will be arranged so that all events are easily visible. **Smoking is not allowed at the venue sites.** Smoking is only allowed in designated areas.

Equestrian Facility

The Equestrian competition is conducted at the Bergmann Centre in Poplar Grove. Athletes registered to compete in Showmanship, English Equitation, Dressage, Stock Seat Equitation and the Working Trails should be ready to compete on both Saturday and Sunday.

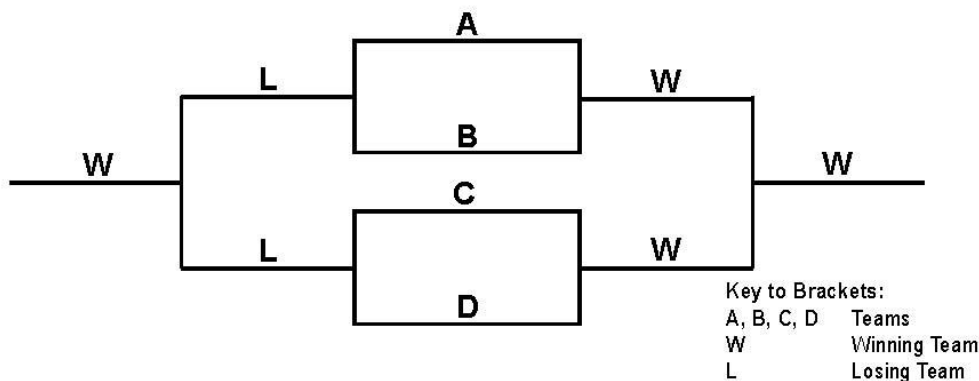
Volleyball Team Competition

1. Please arrive at least 15 minutes prior to game time to warm up and discuss game situations with officials.
2. Games will start as scheduled. Teams not ready to play within 10 minutes of the designated starting time will forfeit the game.
4. IHSA rules and Special Olympics Illinois will govern all Special Olympics Illinois State Volleyball Tournament play.
5. Special Olympics Illinois volleyball staff will make all final decisions.
6. Athletes competing in volleyball team competition will be required to wear appropriate attire. No jeans or jean shorts will be allowed for volleyball team competition.

Volleyball Team Brackets

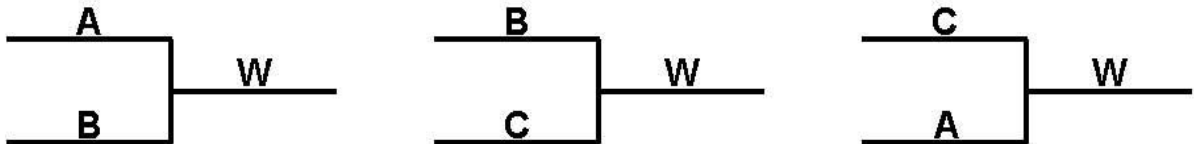
Team brackets indicating divisions and game times will be available to agency coaches prior to the tournament. The goal of Special Olympics Illinois is to create four team divisions whenever possible for all state tournament play. In some cases, divisions of two or three teams must be designed in order to provide appropriate competition at state tournaments. In such cases, special rules apply so that each team is given a fair and equal opportunity to achieve success. The following explanation covers all bracketing procedures to be employed by Special Olympics Illinois for tournament play.

Four Team Divisions: In a four team bracket, each team plays two games. Teams that win first round games move to the right side of the bracket, and teams that lose first round games move to the left side of the bracket. The two winning teams then play for 1st and 2nd place; the losing teams play for 3rd and 4th place. When possible, first round games will be played on one day and 3rd/4th place games and championship games played on the following day.



Three Team Divisions: All play is round robin style. In these divisions, three games will be played with each team competing twice. The team with the best record at the end of the three games will receive first place. If all three teams win one game and lose one game, places of finish will be determined:

1. By the point differential in the games played during the tournament.
2. If the point differential is the same, by the total points scored by each team during the tournament (highest scoring team receives first place).
3. If point differential and point totals are the same, places of finish will be determined by the highest number of service aces.



Two Team Divisions: All play is best two of three games. Teams will be given adequate time to rest between games and should a division go to a third game, the final game will be highlighted for its championship status. In two team divisions, first round games will be played on one day with second round games played the following morning and third round games, if necessary and when possible, played late in the afternoon.



Volleyball Individual Skills Competition

Volleyball Individual Skills Competition will begin at 9:00am on Saturday, October 26, at Harlem High School on Courts 5 & 6 in the Auxiliary Gym. All athletes competing in skills are required to arrive no later than 8:45am.

Awards are presented after the completion of each skills competition division. Athletes competing in Volleyball Skills are required to wear appropriate attire. No jeans or jean shorts are allowed.

Disqualification of Athletes

Disqualifications are handled in accordance with Special Olympics Illinois' Disqualification Process (8/1/19):

1. It is the coach's responsibility to be aware of disqualifications at all times. Event officials will be signaled of infractions by course judges. Event officials will not announce disqualifications to the general audience.
2. Disqualified athletes will be given notice of the rule infraction upon completion of the event.
3. A Competition Rules Committee will be available to hear questions concerning disqualified athletes.
4. Awards will be presented upon completion of the event which includes: running of the event; notice of disqualification if necessary; appeal of disqualification if brought forth; and final decision of Competition Rules Committee.
5. Decisions of the Competition Rules Committee will be final and binding.
6. Disqualified athletes will receive a participation ribbon. An athlete who is disqualified for unsportsmanlike conduct will not receive a participation ribbon. A team found using an ineligible or illegal player will forfeit all awards.
7. No disqualification protest will be heard once awards have been completed.

Coaches Filing Protests

1. Protests to the Games Rules Committee may be made concerning only Games presentation, structure and conduct.
2. Protests to the Competition Rules Committee may be made concerning only competition of athletes within a venue, where within that competition; rulings are either made or not made in regard to fairness and equity of competition. Procedural or technical issues may be protested. Judgment calls made by the official may not.
3. Protests must be presented by the Sport Head Coach to the Head Official of the event immediately in an oral fashion so that other event officials may be made aware of the appeal. Any verbal protests must be made prior to the presentation of awards. (All awards for the division in question will be held until a resolution of the protest.)
4. If the awards presentation has taken place the sport coach has 30 minutes after the awards presentation to file a protest. A corrected awards presentation will be made to that athlete if needed.
5. The Head Official may rule immediately on appeals. If the response of the Head Official does not resolve the protest, a formal protest may follow.
6. All formal protests must be made by the Sport Head Coach within 30 minutes of the event being protested.
7. All formal protests must be made on the specified form obtained from the Head Official.
8. All protests will be brought to the Competition Rules Committee for a final resolution. The decision of this committee shall be final and binding unless this committee concludes that the protest concerns Games presentation, structure or conduct, and refers the protest to the Games Rules Committee.

Awards for Athletes

Awards for each sport take place immediately following the competition. In cases of protests, awards for the division in question will be presented once the protest is adjudicated by the Rules Committee. Medals are awarded to all athletes who finish first, second or third and ribbons are awarded to 4-8 place finishers. Trophies are presented to gold-medal volleyball teams. In cases of disqualification, athletes receive a participation ribbon. Please do not delay awards presentations for picture taking. In cases of ties, awards are presented using the Olympic format, i.e., 1st, 2nd, 2nd, 3rd, 4th, 5th, 6th, 7th. Awards presentations are conducted at each competition venue.

Results from the Competition

Special Olympics Illinois will post the results on the website at www.soill.org after the Tournament. Go to the Results Table to secure a team's scores or place of finish; do not ask event officials or awards presenters; this will delay the process of presenting awards to Special Olympics athletes. Results will be set up at each of the competition venues.

Volleyball Live Scoring

Special Olympics Illinois is offering live scoring of all games via the website. Games scores will be updated throughout the game and posted to the website to allow those not at the tournament to track their team's progress. Please visit the OSF page on the website the week before the tournament to secure the link to live scoring results. The link to the tournament page is

<https://www.soill.org/event/fall-games/>

Medical Information at Venues

Trained medical personnel will be at each competition site during the weekend. Coaches MUST carry a copy of each athlete's current Special Olympics Illinois Application for Participation with them at all times.

Special Olympics Illinois has an accident insurance policy which provides secondary coverage for all athletes, coaches and volunteers. This is provided as backup coverage to your personal insurance. Accident claim forms will be available at Medical Stations or Tournament Central.

Meals for Athletes, Coaches & Unified Partners

Lunch for the Volleyball venue is served in the Harlem High School commons area. Lunch for the Equestrian venue is served at Bergmann Centre. The Saturday evening dinner is served at Harlem High School in the commons area.

Meal times are:

Saturday Lunch

11:00am - 1:30pm (Volleyball - Harlem HS)
11:30am - 1:30pm (Equestrian - Bergmann Centre)

Saturday Dinner

5:00pm - 6:00pm** (Volleyball & Equestrian - Harlem HS)
****Please plan to arrive by 5:00pm**

Sunday Lunch

11:00am - 1:00pm (Volleyball-Harlem HS)
11:30am - 1:30pm (Equestrian - Bergmann Centre)

If an athlete requires a special diet, it is the responsibility of the coach to provide for the athlete's needs. Provisions for special dietary needs of athletes or coaches cannot be made by Special Olympics Illinois. For special diets, bring a cooler with all the proper foods and snacks for athletes who need to eat a specific meal.

If an event is cancelled or postponed, Special Olympics Illinois may not be able to provide all scheduled meals. In this case, each agency is responsible to arrange and pay for meals Special Olympics Illinois is unable to provide.

Guest/Family Meals

There are a variety of restaurants in the Rockford area. Information about area restaurants is available at the Family Center (see below). Meals are provided only to registered athletes, coaches and unified partners. A food truck will be at the Equestrian venue Saturday 11:00am-4:00pm. Harlem High School offers concessions on both Saturday and Sunday.

Opening Ceremony

The Opening Ceremony begins at 6:30pm in the Harlem High School main gymnasium. Regions are assigned seating. Agencies may begin seating for the Opening Ceremony at 6:00pm. There is no parade of athletes at this event.

Victory Dance

The dance will take place at Harlem High School after the Opening Ceremony. The dance is from 7:00pm - 8:30pm in the high school's main gymnasium.

Souvenirs

Souvenirs are sold on Saturday ONLY at both venues. Items are sold at Harlem High School from 8:00am - 3:00pm and at the Equestrian venue 8:00am – 2:00pm. Items range from \$1 to \$55 and include clothing and other traditional souvenir items. Cash and most major credit cards are accepted for souvenir sales. CHECKS ARE NOT ACCEPTED. Souvenir items are offered by Minerva Promotions and a percentage of sales are given to Special Olympics Illinois.

Receive 15% off of all preorders when you spend \$50 or more. You can save time and preorder items and pick them up on-site. If you want to personalize any items then you must pre-order them. On-site customization is not offered at the tournament. Please go to www.soillstatestore.com to view items and submit your preorder.

Families

Families Registration/Hospitality is open for families and friends attending the Fall Games competition. Families should stop by Families Registration at both the Volleyball and Equestrian venues to pick up an event packet, giveaway and free tickets for the family raffle. Local refreshments and donuts will also be available as well as visitors' information for the Rockford area. Concessions will be available at Harlem High School for families to purchase snack and lunch items. A food truck will be at the Equestrian venue Saturday from 11:00am-4:00pm.

Family Registration/Hospitality Hours:

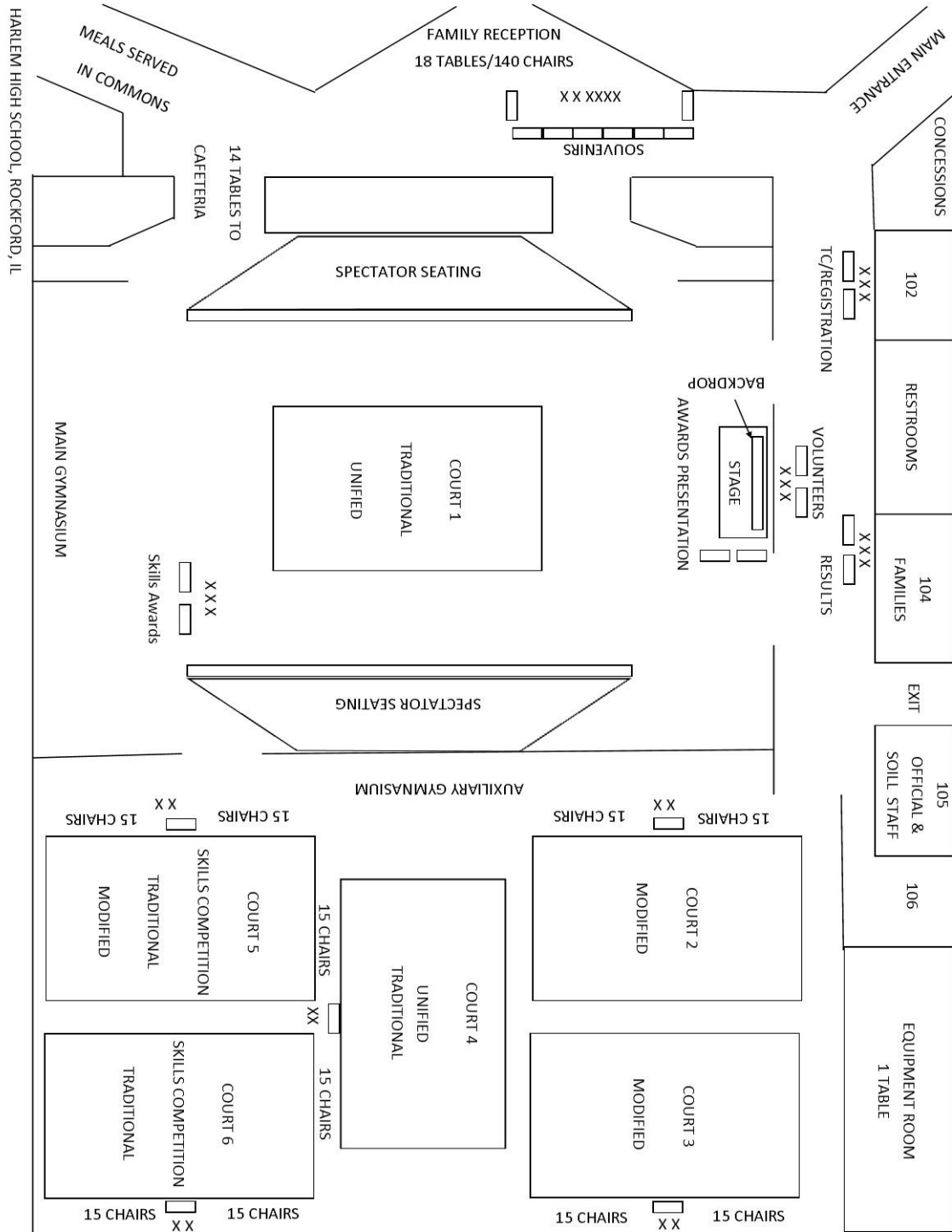
Equestrian -Bergmann Center	Saturday	7:30am – 1:30pm
	Sunday	8:00am – 11:00am
Volleyball - Harlem High School	Saturday	8:00am – 3:00pm
	Sunday	7:30am – 11:00am

A **Family Dessert Reception** will be held at Harlem High School on Saturday evening immediately following the Opening Ceremony. There is no charge for this event and families and friends are invited to attend to enjoy coffee and dessert with other families and friends from around the state. This takes place from 7:00pm – 8:30pm during the dance held for the athletes.

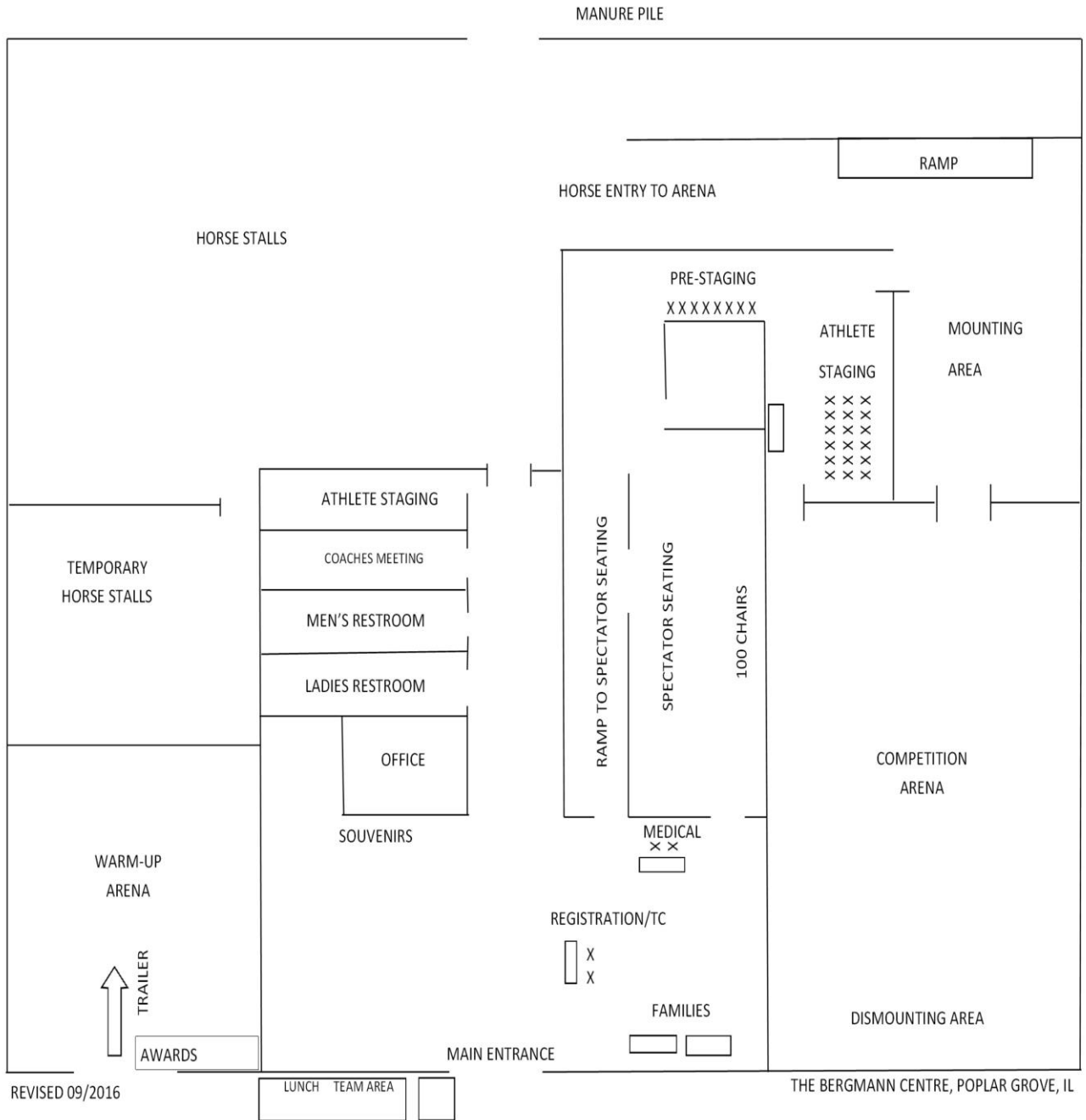
Water Safety Policy

All Special Olympics Illinois swimming training, competition and recreational sessions shall be conducted in accordance with basic safety practices as specified in the Sports Rules Book, of the swimming section. Briefly, this policy specifies that in all swimming activities, there must be a certified lifeguard on duty while Special Olympics Illinois athletes are in the water. This policy is in place for training and competition as well as recreational aquatic activities off-site, such as use of a hotel pool.

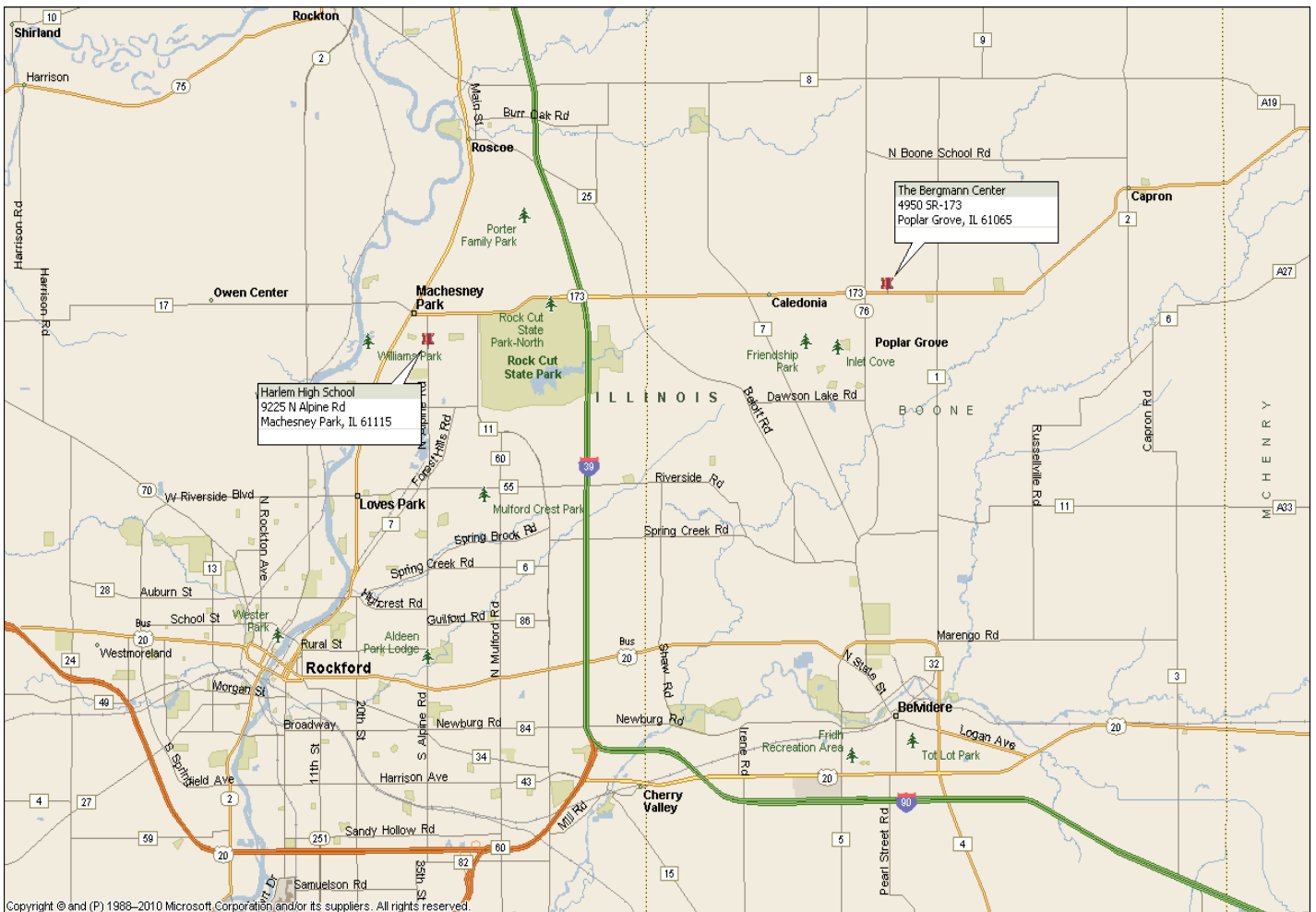
Harlem High School



Bergmann Centre



Rockford Area Map



Harlem High School-Volleyball
9225 N Alpine
Machesney Park, IL 61115

The Bergmann Centre-Equestrian
4950 Route 173
Poplar Grove, IL 61065

**Let me win.
But if I cannot win,
Let me be brave in the attempt.**

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Normal, IL 61761-2682
309-888-2551

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Lombard, IL 60148
630-942-5610

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www.soill.org



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Illinois

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