

# SPECIAL OLYMPICS ILLINOIS STATE BOWLING TOURNAMENT 2019 EVENT HANDBOOK



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## **2019 Bowling Tournament Contact Telephone Numbers**

Tournament Central	309-825-9747
Fire & Police Emergency	911
OFS St. Francis Medical Center	309-655-2109
Unity Point Health - Methodist Medical Center	309-672-5500
Fire Department - Non-emergency	309-674-3131
Police Department - Non-emergency	309-673-4521
Landmark Lanes	309-685-7000
IDOT Hotline (Offering road construction information at press time)	1-800-452-4368

### **Text Alerts & Event Status Updates**

Please sign up for the text alert. This alert will send you any last minute changes in the State Bowling schedule. To register, please text Bowling to the number 844-393-0980.

In case of inclement weather, check the website at [www.soill.org](http://www.soill.org) for schedule changes or cancellations.

<https://www.soill.org/event/state-bowling/>

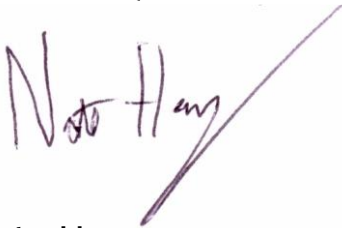
Hello,

Congratulations and welcome to the 2019 Special Olympics Illinois State Bowling Tournament! The staff of Special Olympics Illinois and the Region G Committee extend their best wishes for your athletes' success at this year's tournament.

This handbook is designed to answer as many of your questions as possible and make your trip to the tournament an enjoyable experience. Instructions for registration, meals, the Opening Ceremony, medical assistance, a tentative schedule of events and other general information are contained in this handbook. Please make sure to read the handbook carefully since there have been changes made from last year.

During the tournament, please take time to thank the many volunteers who make this competition the success that it is. Also, take a moment to thank the staff at Landmark Lanes for being a part of the Special Olympics Illinois State Bowling Tournament.

Good luck,

A handwritten signature in purple ink that reads "Nate Henry". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

Nate Henry  
Director of State Championships

# 2019 State Bowling Tournament Event Handbook

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# Special Olympics Illinois 2019 State Bowling Tournament

## Tentative Schedule of Events

### Saturday, December 7, 2019

8:00am - 9:00am	Registration
8:00am – 1:00pm	Family Registration Open
8:45am - 9:00am	First Shift Bowlers report to lanes
9:00am - 9:30am	Opening Ceremony
9:00am – 2:00pm	Souvenir Sales
9:45am - 12:00n	First Shift Bowling
10:30am - 12:00n	Second Shift Bowlers Lunch
12:00n - 1:30pm	First Shift Bowlers Lunch
12:00n - 12:15pm	Second Shift Bowlers report to lanes for practice frames
12:15pm - 3:00pm	Second Shift Bowling

# Spectator Code of Conduct

As fans (family, friends and supporters) of Special Olympics athletes, it is expected that everyone will play a positive role at Special Olympics Illinois events by following this code of conduct:

1. Refrain from using abusive or offensive language towards anyone: officials, coaches, opponents and fellow spectators.
2. Remember that athletes are amateur athletes and the coaches and officials are volunteers.
3. Understanding the rules will lead to a more positive experience at the event. All Special Olympics Illinois sports follow the designated National Governing Body (NGB) rules and any exceptions or modifications to those rules are included in the Special Olympics Illinois Rules Interpretations for the sport. A list of the designated NGB rules and the Rules Interpretations are found at [www.soill.org](http://www.soill.org) in the coach section.
4. Keep in mind the Special Olympics oath and remember that winning is not the emphasis of Special Olympics competition.
5. Allow coaches to do the coaching. Please refrain from shouting instructions to athletes.
6. Stay out of the competition areas. Only registered coaches, athletes and officials should be in the playing area.
7. Display good sportsmanship. Derogatory comments directed to players, coaches and officials will not be tolerated.
8. Follow instructions or directives given by officials, volunteers or Special Olympics Illinois staff.
9. Refrain from any form of personal abuse (verbal, physical, emotional, etc.) towards coaches, athletes, unified partners, volunteers, spectators, family members, etc. Such behavior will not be tolerated by Special Olympics.

Any spectator who fails to follow directives given by volunteers, officials or Special Olympics Illinois staff or does not adhere to the code of conduct items above will be reprimanded. A reprimand could include any of the following:

1. Will be escorted from the venue;
2. Will be banned from attending future events for a given period of time;
3. Will be permanently banned from attending any Special Olympics Illinois event.

# Coach's Responsibilities

It is important that coaches are adequately prepared to deal with the athletes for an extended period of time.

1. The coach is responsible for the athletes 24 hours a day. It is up to the coach to ensure the athletes' physical and emotional needs are met during the tournament.
  - a. Be sure athletes are properly warmed up prior to competition.
  - b. Be sure needed first aid is administered promptly. Bring a first aid kit if possible to deal with minor problems not needing professional attention.
  - c. Be sure athletes get adequate rest.
  - d. Be sure athletes eat properly and avoid overeating or missing meals.  
**NOTE:** If an athlete requires a special diet, it is the responsibility of the coach to provide for the athlete's needs. For special diets, bring a cooler with all the proper foods.
2. Each coach should be aware of the athlete's possessions. Check for lost items at Tournament Central.
3. The coach is expected to be totally familiar with the medical conditions, precautions and medication requirements of the athletes. It is the coach's responsibility to administer medication. Knowledge of the medication regimen (what, how much and when) is essential.
4. The coach is required to carry a copy of the valid Application for Participation for each athlete at all times.
5. The coach must be totally familiar with all schedules. Make sure that the athletes are on time for their games or events so they do not miss the opportunity to compete.
6. The coach is expected to be familiar with sports rules.
7. NO ALCOHOLIC BEVERAGES ARE ALLOWED. Agencies breaking alcohol use rules will be disciplined by Special Olympics Illinois.
8. SMOKING IS NOT PERMITTED AT THE VENUE SITES.
9. Communicate with families of the athletes. Inform them of the upcoming tournament and encourage them to attend the Special Olympics Illinois State Bowling Tournament.

# Registration

Location: Landmark Lanes  
Time: 8:00 am - 9:00 am \*  
Date: Saturday, December 7, 2019

1. Only the Head Coach should report to the registration area and bring a state or federal issued photo ID.
2. Verify number of coaches and athletes who are actually attending the tournament. The head coach will either agree to verify the identity of all of his/her agency coaches/chaperones or these individuals will be required to present their photo ID for verification.
3. Report the names of those registered as of Scratch Deadline but unable to attend (no shows). No mementos or meal tickets are issued for "no show" athletes or coaches.
4. The Head Coach must count meal tickets and mementos at the registration table to be certain adequate numbers have been included in the packet.
5. Receive the tournament Coaches Packet containing:
  - a. Computer printout listing your agency's athletes and their divisions, lane and shift assignments.
  - b. Meal tickets for athletes and coaches.
  - c. Tournament mementos for athletes and coaches.
  - d. Name tags for athletes.

\* If your agency is scheduled for the second shift, you can register your athletes from 10:30 am - 11:30 am. Please allow time to register, eat lunch, and practice before competition begins at 12:15 pm.



## Equipment

Landmark Lanes has a limited number of small size shoes and lightweight balls. Please bring your own balls and shoes if possible. Landmark Lanes will require each individual needing bowling shoes to leave one of their own personal shoes as a deposit while they bowl. When an athlete returns their bowling shoes, the lanes will return the individual's shoe. **RAMP BOWLERS MUST BRING THEIR OWN RAMPS.**

Proper ball rolling will be enforced at this bowling event. The facility has stated that "lofting" the ball and other actions that can be considered unsafe will not be tolerated and are grounds for disqualification.

## Awards

Awards will take place immediately following the competition. In case of protests, awards for the division in question will be presented once the protest is adjudicated by the Rules Committee. Medals are awarded to all athletes who finish first, second or third and ribbons are awarded to 4-8 place finishers. In cases of disqualification, athletes will receive a participation ribbon. Please do not delay awards presentations for picture taking. In cases of ties, awards will be presented using the Olympic format, i.e., 1st, 2nd, 2nd, 3rd, 4th, 5th, 6th, 7th.

## Results

Special Olympics Illinois will post results on the Special Olympics Illinois website at [www.soill.org](http://www.soill.org). Go to the results table to secure a team's scores or place of finish; do not ask event officials or awards presenters; this will delay the process of presenting awards to Special Olympics athletes.

## Lunch

A lunch is provided to each registered athlete and registered coach. Please eat at your scheduled time and leave the banquet areas as soon as possible. Meal tickets must be turned in at lunch. Extra meal tickets cannot be purchased.

Lunch will consist of a BBQ sandwich, chips, veggies, apple, cookie and a drink. If an athlete requires a special diet, it is the responsibility of the coach to provide for the athlete's needs. Provisions for special dietary needs of athletes or coaches cannot be made by Special Olympics Illinois.

If an event is cancelled or postponed, Special Olympics Illinois may not be able to provide all scheduled meals. In this case, each agency is responsible to arrange and pay for meals Special Olympics Illinois is unable to provide.

## **Disqualification**

Disqualifications are handled in accordance with Special Olympics Illinois' Disqualification Process (8/1/19):

1. It is the coach's responsibility to be aware of disqualifications at all times. . Event officials will not announce disqualifications to the general audience.
2. Disqualified athletes are given notice of the rule infraction upon completion of the event.
3. A Competition Rules Committee will be available to hear questions concerning disqualified athletes.
4. Awards will be presented upon completion of the event which includes: running of the event; notice of disqualification if necessary; appeal of disqualification if brought forth; and final decision of Competition Rules Committee.
5. Decisions of the Competition Rules Committee are final and binding.
6. Disqualified athletes will receive a participation ribbon unless the disqualification is for unsportsmanlike conduct, then no award is presented.
7. No disqualification protest will be heard once awards have been completed.

## **Filing Protests**

1. Protests to the Games Rules Committee may be made concerning only Games presentation, structure and conduct.
2. Protests to the Competition Rules Committee may be made concerning only competition of athletes within a venue, where within that competition; rulings are either made or not made in regard to fairness and equity of competition. Procedural or technical issues may be protested. Judgment calls made by officials cannot be protested.
3. Protests must be presented by the Sport Head Coach to the Head Official of the event immediately in an oral fashion so that other event officials may be made aware of the appeal.
4. Any verbal protests must be made prior to the presentation of awards. (All awards for the division in question will be held until resolution of the protest.)
5. If the awards presentation has taken place the registered coach has 30 minutes after the awards presentation to file a protest. A corrected awards presentation will be made to that athlete if needed.
6. The Head Official may rule immediately on appeals. If the response of the Head Official does not resolve the protest, a formal protest may follow.
7. All formal protests must be made by the Sport Head Coach within one hour of the event being protested.
8. All formal protests must be made on the specified form obtained from the Head Official.
9. All protests will be brought to the Competition Rules Committee for Final resolution. The decision of this committee shall be final and binding unless this committee concludes that the protest concerns Games presentation, structure or conduct, and refers the protest to the Games Rules Committee.

## **Opening Ceremony**

The Opening Ceremony will take place on the lanes beginning at 9:00 am. We ask that all first shift bowlers be on their lanes before the ceremony begins. All other athletes, coaches, spectators will be seated in the chairs or bleachers behind the lanes.

## **Guest/Family Meals**

There are a variety of restaurants in the Peoria area. Information about area restaurants will be available at the Family Center (see below). Landmark Lanes will have their concession area open for spectators and family members. Lunch is provided only for registered athletes and coaches.

## **Families**

All parents and family members attending the Special Olympics Illinois State Bowling Tournament are encouraged to stop by to register at the Family Information and Hospitality area. Family members can take part in the free raffle and pick up information on upcoming events and next year's tournament dates. The family area will be open from 8:00 am until 1:00 pm. Coffee and donuts will be served.

## **Souvenirs**

The souvenir area is open from 9:00am until 2:00pm. Items range from \$1 to \$55 and include clothing and other traditional souvenir items. For an additional fee, many items can be personalized with names, events, etc. Cash and most major credit cards are accepted. CHECKS ARE NOT ACCEPTED. Souvenir items are offered by Minerva Promotions and a percentage of sales are given to Special Olympics Illinois.

**You can save time and pre-order items and pick them up on-site.**

Please go to [www.soillstatestore.com](http://www.soillstatestore.com) to view items and submit your preorder.

## **Alcohol Policy**

Athletes and coaches are not allowed in the lounge area. Athletes or coaches determined to be drinking during the competition will be disqualified from competitions. Reported incidents are forwarded to the Rules Committee and the Special Olympics Illinois staff for additional follow-up. **Alcohol is not permitted outside the lounge area for spectators. Anyone violating this policy will be asked to leave the competition area. If any spectator or family member refuses to remove their alcohol from the competition area, then Special Olympics Illinois staff will disqualify their athlete(s) from competition.**

## **Medical Information**

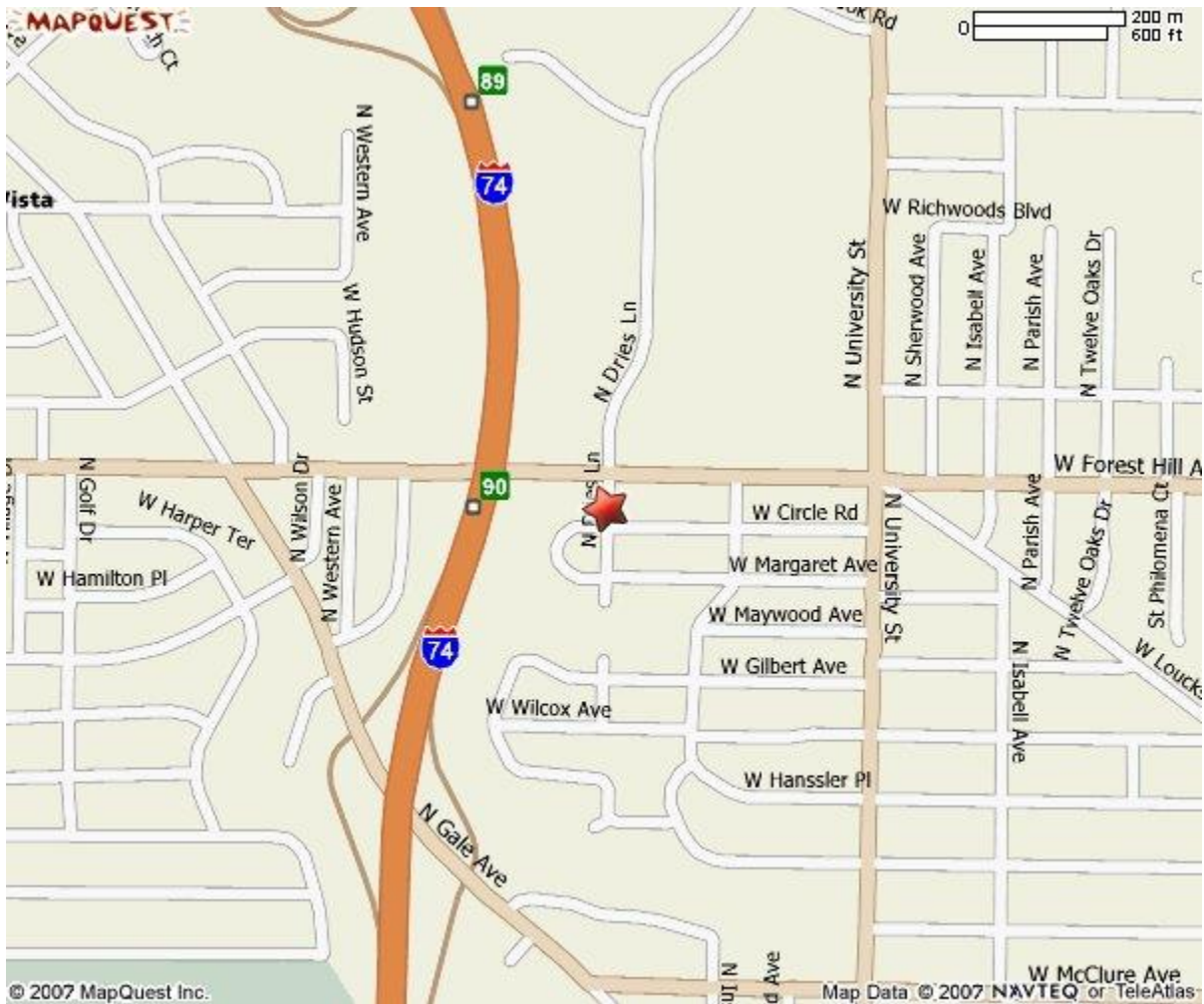
Trained medical personnel will be at the competition site. Coaches **MUST** carry a copy of each athlete's current Special Olympics Illinois Application for Participation with them at all times.

Special Olympics Illinois has an accident insurance policy which provides secondary coverage for all athletes, coaches and volunteers. This is provided as backup coverage to your personal insurance. Accident claim forms will be available at Medical Stations or Tournament Central.

## **Water Safety Policy**

All Special Olympics Illinois swimming training, competition and recreational sessions must be conducted in accordance with basic safety practices as specified in the Sports Rules Book, Section C of the swimming section. Briefly, this policy specifies that in all swimming activities, there must be a certified lifeguard on duty while Special Olympics Illinois athletes are in the water. This policy is in place for training and competition as well as recreational swimming activities off-site, such as use of a hotel pool.

# Peoria



Landmark Lanes  
3225 N Dries Ln, Peoria, IL  
309-685-7000

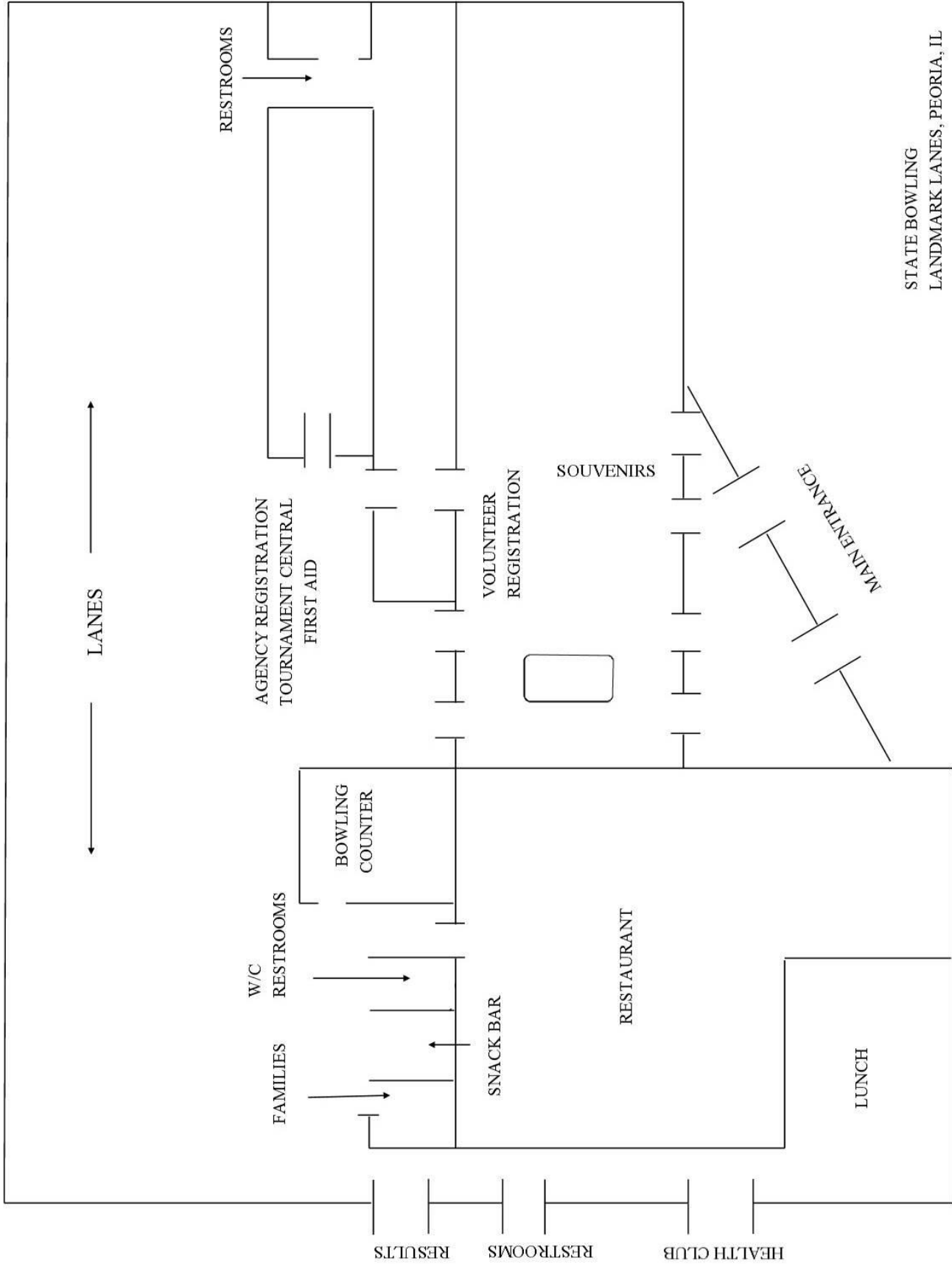
## Directions if traveling from the East

74 West  
Exit Gale Avenue  
Turn left off of the ramp  
Turn right onto Forrest Hill Ave  
Landmark Recreation Center is on the right  
at the first light.

## Directions if traveling from the West

74 East  
Exit Gale Avenue  
Turn right off of the ramp  
Turn right onto Forrest Hill Ave  
Landmark Recreation Center is on  
right at the first light.

# Landmark Lanes



STATE BOWLING  
LANDMARK LANES, PEORIA, IL

REVISED 2018

Let me win.  
But if I cannot win,  
Let me be brave in the attempt.  
— Special Olympics Oath

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State Headquarters**

605 East Willow Street  
Normal, IL 61761-2682  
309-888-2551

**Special Olympics Illinois  
Northern Office**

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**Special Olympics Illinois  
Southern Regional Office**

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Highland, IL 62249  
618-654-6680

[www.soill.org](http://www.soill.org)



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