



## MEMORANDUM

TO: Winter Games Coaches  
FROM: Brianna Beers  
DATE: January 4, 2019  
REGARDS: **2019 WINTER GAMES IMPORTANT REMINDERS**

Happy New Year Coaches!

As we wrap up our snowshoe and alpine competitions, we wanted to reach out to all of you with some important reminders and changes for the 2019 Special Olympics Winter Games in Galena Illinois, February 5 – 7, 2019.

### **No Bussing**

Special Olympics will no longer offer transportation at Winter Games. Agencies will need to provide their own transportation to get to competition, meals, opening ceremonies and hotels.

### **Monday Night Overnight Accommodations**

Overnight accommodations will only be offered to agencies from Region J & K. All other agencies will be responsible for arranging and paying for accommodations Monday night, February 4<sup>th</sup>.

### **Monday Night Dinner and Tuesday Morning Breakfast**

**No Monday dinner or Tuesday breakfast will be offered to any Regions.** Agencies coming in on Monday, February 4<sup>th</sup>, will be responsible for payment of Monday night dinner and Tuesday morning breakfast. The first meal offered to agencies will be Tuesday, February 5<sup>th</sup> lunch.

### **Housing Form**

If housing has been requested, all agencies must completely fill out the new housing form (attached). Agencies will need to submit supporting documentation from your agency if:

- Your athlete to coach ratio is higher than a 4:1
- Coaches cannot legally share rooms with athletes